

**IBERVILLE PARISH COUNCIL MINUTES  
REGULAR MEETING, TUESDAY, SEPTEMBER 20, 2016**

The Parish Council of Iberville Parish, State of Louisiana, met in Regular Session, in the Council Meeting Room, 2<sup>nd</sup> Floor, Courthouse Building, 58050 Meriam Street, Plaquemine, Louisiana, on the 20<sup>th</sup> day of September, 2016.

The Council Chairman, Matthew H. Jewell, called the meeting to order at 6:30 p.m. followed by the roll call with the following Council Members in attendance: Warren Taylor, District 1; Thomas E. Dominique, Sr., District 3; Leonard Jackson, Sr., District 4; Edwin M. Reeves, Jr., District 5; Courtney P. Lewis, District 6; Ty J. Arnold, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Louis R. Kelley, Jr., District 10; Timothy J. Vallet, District 11; Matthew H. Jewell, District 12; Bart B. Morgan, District 13.

Absent: Mitchel J. Ourso, Sr.; District 2.

Parish President- J. Mitchell Ourso, Jr., Chief Administrative Officer- Edward Songy and Legal Counsel- Scott Stassi were also in attendance.

A quorum was present and due notice had been published in the official journal on the 15<sup>th</sup> day of September, 2016. The Pledge of Allegiance followed.

Council Chairman Jewell called for anyone wanting to make public comments to register with the Clerk. No one registered to speak.

PRESENTATIONS AND APPEARANCES

A) Proclamation for 2016 Evangeline Queen- Miss Victoria Savoy

- Chairman Jewell read aloud a proclamation, proclaiming the weekend of October 14-16, 2016 as the 48<sup>th</sup> International Acadian Festival Weekend in Iberville Parish. Chairman Jewell and Councilman Reeves presented Miss Victoria Savoy with the framed proclamation.
- President Ourso presented Miss Savoy with a frame honoring her as the Honorary Parish President. He also presented her with flowers.
- Miss Savoy spoke before the Council. She expressed her appreciation for being chosen as Evangeline and what it means to her. She also thanked the Council and the Parish President for this honor.

APPROVAL OF MINUTES

Upon a motion by Councilman Taylor, and seconded by Councilman Dominique, it was moved to wave the reading of the minutes of August 16, 2016 and approve as written.

The motion having been duly submitted to a vote was duly adopted by the following yeas and nays on roll call:

YEAS: Taylor, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The motion was declared adopted by the Chairman.

PRESIDENT'S REPORT

President Ourso reported on the following:

- President Ourso presented Forte & Tablada's Pavement Inspection Report and Site Plan for the Iberville Parish Medical Facility Project. On September 7, 2016 Forte and Tablada representatives identified deficiencies in the pavement. All cracked concrete will be saw cut and replaced.

- The annual Swamp Life Expo will be Saturday, October 1, 2016 from 10 a.m. to 3 p.m. at the Iberville Parish Visitors Center in Grosse Tete.
- The Parish's Parks and Recreation has been undergoing a study. The study was put on hold during the flooding operations, and will resume soon. Once the study is complete a report will be presented to the Council.
- The Parish will turn over a fleet of trucks every five years keeping them within their warranty periods. There are trucks in good condition that will be auctioned for their retained value that will be in the upcoming surplus auction.
- The contractors have begun working on Hwy 77 on Bayou Jacob Road through an emergency order from the Department of Transportation and Development (DOTD). President Ourso is unsure if this is the long term plan of how they are planning to fix the erosion issue along the road.
- The Parish has added a truck to the mosquito spraying route. There are two trucks on the west side of the Parish and one truck on the east side. Mosquitos traps have been run in the Bayou Sorrell area and there were over 30,000 mosquitos. The amount of mosquitos are the determining factor of whether or not the Department of Health and Hospitals (DHH) will fund an aerial spray.
- The ceiling of the entire second floor of the Courthouse has been replaced. The contractor will turn over the second floor back to the Iberville Parish Council on Monday, September 26, 2016. The entire second floor has also been repainted. Once the furnishings have been moved back into the offices, employees will be able to move back into the second floor of the Courthouse. President Ourso and the Administrative staff will remain at the Parish Welcome Center and will not move back into the Courthouse. The third floor of the Courthouse will be the next floor in the abatement process. There will be a ten day shutdown starting November 10, 2016. The third floor offices will not be moved back into the Courthouse until January 2017.
- Chairman Jewell stated we will need to move the location of the November 15, 2016 Council meeting to the Council on Aging.
- The Emergency Preparedness Office prepared binders displaying the affected areas of the Parish from the 2016 Flood. The binder includes the itemized emergency expenses, which totaled to \$345,911.89. At a later date, President Ourso will honor those who helped tremendously during this emergency situation. There were an estimated 90 homes that were flooded within the Parish. President Ourso briefly discussed the events of the flooding and its affects on the Parish. President Ourso expressed his appreciation for the hard work and dedication by Councilman Morgan in his District during the flood. He also thanked individual Council members for their support. President Ourso stated he cannot thank the farmers and their workers enough for their hard work in helping with the sand bags. Building Inspector, Brandon Mellieon has been stationed on the East side to help residents during this time.
- There have been several calls with complaints reporting recreational vehicles being used as a residence. The Parish does not tolerate travel trailers showing up in residents' yards without any permits, or sewer lines being run above the ground. There is a Parish ordinance preventing this, and President Ourso asks that if you see them, please report them.
- The Council thanked President Ourso and Parish staff for their efforts during the flood.
- President Ourso stated a website is being developed to observe the traffic within the Parish with a drone. The Parish funded a traffic count and there are over 46,000 vehicles coming from the Donaldsonville area into the Parish.

#### CHAMBER OF COMMERCE REPORT

Mr. Hank Grace was not present.

#### FINANCIAL REPORT

Mr. Randall Dunn read aloud the following notice to the public:

NOTICE IS HEREBY GIVEN that a Public Hearing and a Public Meeting will be held on Tuesday, October 11, 2016 at the Iberville Parish Council on Aging, 58105 Court Street, Plaquemine, Louisiana 70764 on the adoption of the following ordinance which was introduced at the Special Meeting of the Parish Council of the Parish of Iberville, State of Louisiana, on

Tuesday, September 6, 2016. The Public Hearing will begin at 6:00 p.m. followed by the Public Meeting at 6:30 p.m. Copies of the proposed ordinance is available at the Iberville Parish Council on Aging, 58105 Court Street, Plaquemine, Louisiana 70764.

Mr. Dunn stated the financial statements have been sent out and sales taxes are look good.

#### NEW BUSINESS

##### A) Introduction of Ordinances

The following ordinances were introduced by Mr. Songy:

- 1) Fourth Ordinance to declare the following properties to be surplus and to authorize the Parish Administrator to sell the Parish of Iberville's interest in these properties at public sale pursuant to the terms of Ordinance # 002-13

Upon a motion by Councilwoman Lewis, seconded by Councilman Taylor, it was moved that a public hearing be held on Tuesday, October 18, 2016 at 6:00 p.m. on the introduced ordinance. The motion having been duly submitted to a vote, was duly adopted by the following yea and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The motion was declared adopted by the Chairman on September 20, 2016.

- 2) Ordinance to Modify Section 1-41 to change Iberville Parish Tourist Development Agency from Old St Gabriel Church Commission to Iberville Parish Council Department of General Services

- This agenda item was passed on.

#### RESOLUTION COMMITTEE REPORT

The Resolution Committee met on Tuesday, September 20, 2016 at 6:17 p.m., followed by the roll call with the following Resolution Committee Members only in attendance: Reeves, Vallet, Arnold, Kelley, Markins, Morgan, Dominique.

Absent: Lewis, Jackson.

#### ADDENDUM

- A) Resolution authorizing the President to submit an application for the State of Louisiana Division of Administration Community Development Local Government Assistance Program

Upon a motion by Councilman Reeves, and seconded by Councilman Arnold, it was moved to add the addendum resolution to the Resolution Committee Report. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Reeves, Vallet, Arnold, Kelley, Markins, Morgan, Dominique.

NAYS: None.

ABSTAIN: None.

ABSENT: Lewis, Jackson.

The motion was unanimously adopted by the Resolution Committee.

The following resolutions were read aloud by Mr. Songy:

- A) Resolution adopting the annual Certification of Compliance with the State of Louisiana Off System Bridge Replacement Program
- B) Resolution Declaring Certain Movable Property as Surplus Items to be sold in accordance with Louisiana Law
- C) Resolution authorizing the President to submit an application for the State of Louisiana Division of Administration Community Development Local Government Assistance Program

Councilman Reeves made a recommendation to forward the resolution to the regular meeting, seconded by Councilman Markins. The recommendation having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call by Resolution Committee Members only:

YEAS: Reeves, Vallet, Arnold, Kelley, Markins, Morgan, Dominique.

NAYS: None.

ABSTAIN: None.

ABSENT: Lewis, Jackson.

The recommendation was declared adopted by the Chairman to forward these items to the regular meeting.

During the Regular Meeting:

#### **RESOLUTION IPC# 2016- 010**

#### **RESOLUTION ADOPTING THE ANNUAL CERTIFICATION OF COMPLIANCE WITH THE STATE OF LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM**

The following resolution was introduced by Councilman Reeves and seconded by Councilman Vallet.

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Iberville Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Iberville Parish.

THEREFORE BE IT RESOLVED by the governing authority of Iberville Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period October 1, 2016 through September 30, 2017:

1. The Parish will perform all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closing shall be load posted or closed in accordance with the table in the DOTD Engineering Directives and

Standards Manuals Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA DOTD are noted. These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement.

The foregoing resolution having been duly submitted to a vote, was duly adopted by the following ye and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The resolution was declared adopted by the Chairman on the 20<sup>th</sup> day of September, 2016.

#### **RESOLUTION IPC# 2016-011**

#### **RESOLUTION TO DECLARE CERTAIN USED MOVABLE PROPERTY AS SURPLUS PROPERTY AND TO BE SOLD AT PUBLIC AUCTION IN ACCORDANCE WITH LOUISIANA LAW**

The following resolution was introduced by Councilman Reeves, and seconded by Councilman Vallet.

WHEREAS, the Parish of Iberville, through its Parish Council, has been requested to declare certain used movable property which is no longer required as surplus property.

WHEREAS, La. R.S. 49:125 provides that a political subdivision is authorized to sell surplus movable property at public auction, and is authorized to employ a qualified licensed auctioneer to handle the said sale or to receive sealed bids for the sale of the surplus property.

NOW, THEREFORE, BE IT RESOLVED, by the Iberville Parish Council as follows;

“That the used movable property identified on the attached Exhibit “A” be declared surplus movable property and that the items be sold at public auction or by sealed bid in accordance with Louisiana law after due public notice is published in the official journal of the Parish.

The foregoing resolution having been submitted to a vote was adopted on the 20<sup>th</sup> day of September, 2016, by the following vote on roll call;

YEAS: Taylor, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The resolution was declared adopted by the Chairman on September 20, 2016.

#### **RESOLUTION IPC# 2016-012**

#### **RESOLUTION AUTHORIZING THE PRESIDENT TO SUBMIT AN APPLICATION FOR THE STATE OF LOUISIANA DIVISION OF ADMINISTRATION COMMUNITY DEVELOPMENT LOCAL GOVERNMENT ASSISTANCE PROGRAM**

The following resolution was introduced by Councilman Reeves and seconded by Councilman Vallet.

WHEREAS, the Parish of Iberville has been informed that the State of Louisiana, Division of Administration, Office of Community Development will be accepting applications for FY 2017/2018 Local Government Assistance Program (LGAP);

NOW THEREFORE BE IT RESOLVED, that the President is hereby authorized to submit an LGAP Application for Iberville Tandem Axle Dump Truck Equipment Purchase and to execute all assurances and certifications required for the application; and,

BE IT FURTHER RESOLVED, that the President is hereby authorized to work with Pan American Engineers, LLC on the development of the LGAP Application.

The foregoing resolution having been duly submitted to a vote, was duly adopted by the following ye and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The resolution was declared adopted by the Chairman on the 20<sup>th</sup> day of September, 2016.

#### BOARDS & COMMISSIONS REPORT

The Boards and Commissions Committee met on Tuesday, September 20, 2016 at 6:25 p.m. followed by the roll call with the following Committee Members only in attendance: Vallet, Markins, Reeves, Arnold.

Absent: Jackson, Lewis.

A quorum was present.

##### A) Appointment to the Iberville Parish Waterworks District No. 3 Board

Upon a recommendation by Councilman Vallet, and seconded by Councilman Markins, it was recommended to forward the appointment of Curtis "Dugan" Landry, III to the Iberville Parish Waterworks District No. 3 Board. The recommendation having been duly submitted to a vote was duly adopted by the following ye and nay votes on roll call by Boards and Commission Committee Members only:

YEAS: Vallet, Markins, Reeves, Arnold.

NAYS: None.

ABSTAIN: None.

ABSENT: Jackson, Lewis.

The recommendation was declared adopted by the Chairman.

##### B) Appointments (3) to the Iberville Parish Planning Commission Board

- This agenda item was passed on.

#### During the Regular Meeting:

##### A) Appointment to the Iberville Parish Waterworks District No. 3 Board

Upon a motion by Councilman Kelley, and seconded by Councilman Bradford, it was moved to appoint Curtis "Dugan" Landry, III to the Iberville Parish Waterworks District No. 3 Board. The motion having been duly submitted to a vote was duly adopted by the following ye and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Reeves, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The motion was declared adopted by the Chairman on September 20, 2016.

ADJOURNMENT

There being no further business, it was moved by Councilman Dominique, and seconded by Councilman Reeves to adjourn at 7:23 p.m.

The motion was unanimously adopted.

/s/ KIRSHA D. BARKER  
COUNCIL CLERK

/s/ MATTHEW H. JEWELL  
COUNCIL CHAIRMAN