

**IBERVILLE PARISH COUNCIL MINUTES  
REGULAR MEETING, TUESDAY, OCTOBER 15, 2019**

The Parish Council of Iberville Parish, State of Louisiana, met in Regular Session, in the Council Meeting Room, 2<sup>nd</sup> Floor, Courthouse Building, 58050 Meriam Street, Plaquemine, Louisiana, on the 15<sup>th</sup> day of October, 2019.

The Council Chairman, Matthew H. Jewell, called the meeting to order at 6:30 p.m. followed by the roll call with the following Council Members in attendance: Warren Taylor, District 1; Thomas E. Dominique, Sr., District 3; Leonard Jackson, Sr., District 4; Steve C. Smith District 5; Ty J. Arnold, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Louis R. Kelley, Jr., District 10; Timothy J. Vallet, District 11; Matthew H. Jewell, District 12; Bart B. Morgan, District 13.

Absent: Mitchel J. Ourso, Sr.; District 2; Courtney P. Lewis, District 6.

Councilwoman Lewis is now present after the roll call.

Parish President- J. Mitchell Ourso, Jr., Chief Administrative Officer- Edward Songy and Legal Counsel- Scott Stassi were also in attendance.

A quorum was present and due notice had been posted and published in the Plaquemine Post South newspaper on the 10<sup>th</sup> day of October, 2019. The Pledge of Allegiance followed.

Council Chairman Jewell called for anyone wanting to make public comments to register with the Clerk. No one registered to speak.

**PRESENTATIONS AND APPEARANCES**

A) Proclamation for 2019 Evangeline Queen- Miss Lillie Bradford

- Miss Bradford was unable to attend tonight and the proclamation will be presented at the next Council meeting.
- Chairman Jewell acknowledged that the International Acadian Festival will be this weekend October 18-20, 2019 in Plaquemine.

B) Anti-Bullying Awareness Month- Gracie United Team Juaco Plaquemine- Alexis Wells

- Brian and Alexis Wells, Owners of Gracie United Team Juaco Plaquemine came before the Council to speak. October is Anti-Bullying Awareness Month and also National Domestic Violence Awareness Month. Mrs. Wells stated bullying negatively affects children, and many do not speak up about it, and it follows them into adulthood. Bullying has a lasting effect on them. She believes this is why it is so important to raise confident children, who speak up for themselves, know how to control themselves, and know how to defend themselves. During the month of October, the Gracie United Team Juaco Plaquemine Gym will host free self-defense training classes for all ages every Saturday at 4:00 p.m. They also host a free women's only self-defense class every Saturday at 2:00 p.m. Their

Brazilian Jiu Jitsu classes are held on Tuesdays and Thursdays; times depending on age. Their Kids' Striking and Self Defense classes are on Wednesdays. Their gym is located at 58474 Belleview Drive, Plaquemine in the same shopping center as Rouses Market. They can also be reached by phone at 225-266-8942. For anyone interested, come in and try a week for free.

### APPROVAL OF MINUTES

Upon a motion by Councilman Taylor, and seconded by Councilman Arnold, it was moved to wave the reading of the minutes of September 17, 2019 and approve as written. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Smith, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The motion was declared adopted by the Chairman.

### PRESIDENT'S REPORT

President Ourso reported on the following:

- President Ourso congratulated the Council members on their recent re-elections. He stated that this will be his final 4 years as Parish President.
- The Parish is currently negotiating and finalizing a garbage contract with Pelican Waste. The contract will not go out for bid because it is cheaper than what the Parish is currently paying for garbage pickup. The garbage company prior to Republic gave the 95 gallon garbage cans to residents, and some residents purchased additional cans. The problem is the garbage cans are no longer the same value as they were five years ago. The finalized garbage contract will be presented to the Council soon.
- President Ourso and Financial Director, Randall Dunn are working together on finalizing the 2020 Operating Budget. The proposed budget ordinance will be presented at the next Council meeting.
- Recently there was a ribbon cutting ceremony for the new Myrtle Grove Subdivision off of Enterprise Boulevard. The subdivision is undergoing final inspections. The subdivision is expected to have 71 new homes built; ranging in price from \$240,000 to \$280,000.
- The UH-1B "Huey" Helicopter will be pedestal mounted next month before the Veterans Day Ceremony on November 11, 2019.

Vice Chairman Taylor asked if the Parish Administration would consider budgeting money towards improvement for the Carl Grant Civic Center. President Ourso said that he and the Financial Director are budgeting money towards water proofing the Civic Center and improving its bathrooms. He also stated there are plans to address management issues after the Civic Center was damaged after a local function that was held there.

Councilman Jackson congratulated President Ourso on his recent re-election. He thanked President Ourso for all that he has done throughout the years. He also stated he will be leaving with President Ourso after these next 4 years. Councilman Dominique also congratulated and thanked President Ourso.

### FINANCIAL REPORT

Finance Director, Randall Dunn came before the Council. He stated the Finance Department is currently waiting on a few estimates; therefore they are going to postpone introducing the proposed budget ordinance until the next Council meeting. Mr. Dunn will deliver the budgets by the end of October, which will meet the 60 days provided by the Home Rule Charter. He stated the ordinance will be introduced in November, and set for a public hearing in December. The Financial Statements were sent out, and there were no questions. Chairman Jewell stated Mr. Dunn is doing a great job.

### OLD BUSINESS

None.

### NEW BUSINESS

#### A) Introduction of Ordinances

The following ordinances were introduced by Chairman Jewell:

- 1) Ordinance to declare the certain properties as surplus and to sell to neighboring property owners pursuant to the terms of Ordinance IPC# 002-13 (Cynthia C. Wilson)
- 2) Ordinance of the Iberville Parish Council, Iberville Parish, Louisiana establishing a rate schedule for sales to Large Volume Industrial Customers

Upon a motion by Councilman Taylor, seconded by Councilman Kelley, it was moved that a public hearing be held on Tuesday, November 19, 2019 at 6:00 p.m. on the introduced ordinances.

The motion having been duly submitted to a vote, was duly adopted by the following yea and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Smith, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The motion was declared adopted by the Chairman on October 15, 2019.

B) Trick or Treat Schedule for 2019

**MOTION FOR 2019 TRICK OR TREAT HOURS IN THE UNINCORPORATED AREAS OF IBERVILLE PARISH**

Upon a motion by Councilman Dominique, and seconded by Councilman Bradford, it was moved to adopt the 2019 Trick or Treat Schedule for the East & West Banks' Unincorporated Areas of the Parish for Thursday, October 31, 2019 from 6:00-8:00 p.m. The motion having been duly submitted to a vote was duly adopted by the following ye and nay votes on roll call:

YEAS: Taylor, Dominique, Jackson, Smith, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The motion was declared adopted by the Chairman on October 15, 2019.

**RESOLUTION COMMITTEE REPORT**

The Resolution Committee met on Tuesday, October 15, 2019 at 6:20 p.m., followed by the roll call with the following Resolution Committee Members only in attendance: Smith, Vallet, Arnold, Kelley, Markins, Jackson, Morgan, Dominique.

Absent: Lewis.

The following resolution was read aloud by Legal Counsel, Scott Stassi:

A) **Resolution Adopting Policies and Procedures for the Iberville Parish Council Community Development Block Grant (CDBG) Program**

There were no questions from the Council or the public.

Councilman Kelley made a recommendation to forward the resolution to the regular meeting, seconded by Councilman Markins. The recommendation having been duly submitted to a vote was duly adopted by the following ye and nay votes on roll call by Resolution Committee Members only:

YEAS: Smith, Vallet, Arnold, Kelley, Markins, Jackson, Morgan, Dominique.

NAYS: None.

ABSTAIN: None.

ABSENT: Lewis.

The recommendation was declared adopted by the Chairman to forward this item to the regular meeting.

During the Regular Meeting:

**RESOLUTION IPC# 2019-012**

**RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR THE  
IBERVILLE PARISH COUNCIL COMMUNITY DEVELOPMENT BLOCK GRANT  
(CDBG) PROGRAM**

The following resolution was introduced by Councilman Markins and seconded by Councilman Bradford.

WHEREAS, the IBERVILLE PARISH has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (CDBG) Program administered by the Division of Administration; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions required by the STATE:

NOW THEREFORE BE IT RESOLVED, that the IBERVILLE PARISH as legal recipient of the CDBG funds, does hereby authorize the following actions.

SECTION I.

EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the CDBG program require the appointment by the recipient of an Equal Opportunity Officer, (EEO Officer) to have responsibility for maintaining all pertinent EEO files, submitting on a timely basis all required reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the IBERVILLE PARISH that Edward “Lucky” Songy is hereby appointed as EEO officer for the life of the CDBG Program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION II.

FAIR HOUSING POLICY

WHEREAS, the STATE requires Grantees to take actions to affirmatively further fair housing in compliance with Title VIII of the Civil Rights Act of 1968, as amended and Executive Order 11063, as amended; and

NOW THEREFORE BE IT RESOLVED, by the IBERVILLE PARISH, that the attached policy entitled "Fair Housing Policy of the IBERVILLE PARISH" dated October 15, 2019 is hereby adopted.

BE IT FURTHER RESOLVED, that the President of the IBERVILLE PARISH is hereby authorized to execute the attached Fair Housing Assurance.

SECTION III.

PROCUREMENT POLICY

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with 2 CFR 200; and,

NOW THEREFORE BE IT RESOLVED, by the IBERVILLE PARISH, that the attached policy entitled "IBERVILLE PARISH CDBG Procurement Policy" dated October 15, 2019 is hereby adopted.

SECTION IV.

SECTION 3 PLAN

WHEREAS, the STATE requires Grantees to the greatest extent feasible to provide opportunities for training and employment to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing in the area of the project in compliance with Section 3 of the Housing and Urban Development Act of 1968; and,

NOW THEREFORE BE IT RESOLVED, that the attached "Section 3 Plan" for the IBERVILLE PARISH dated October 15, 2019 is hereby adopted.

SECTION V.

COMPLAINT POLICY

WHEREAS, the STATE requires Grantees to establish procedures to deal with citizen inquiries and complaints; and,

NOW THEREFORE BE IT RESOLVED, by the IBERVILLE PARISH, that the attached policy entitled "Citizen Complaint Procedure", dated October 15, 2019 is hereby adopted.

SECTION VI.

SECTION 504 GRIEVANCE PROCEDURE

WHEREAS, the STATE requires Grantees to establish internal grievance procedures to deal with citizen inquiries and complaints concerning Section 504;

NOW THEREFORE BE IT RESOLVED, by the IBERVILLE PARISH, that the attached policy entitled "Section 504 Grievance Procedure", dated October 15, 2019 is hereby adopted.

SECTION VII.

504 COORDINATOR

WHEREAS, the STATE requires Grantees to designate a responsible person to coordinate the PARISH's efforts to comply with Section 504 of the Rehabilitation Act of 1973 as amended;

NOW THEREFORE BE IT RESOLVED, that Edward "Lucky" Songy is appointed as Section 504 Compliance Officer.

BE IT FURTHER RESOLVED, that the President of the IBERVILLE PARISH is hereby authorized to execute the attached Section 504 Certification.

SECTION VIII.

ANTI-DISPLACEMENT

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a Residential Anti-Displacement and Relocation Assistance Plan,

NOW THEREFORE BE IT RESOLVED, that the attached "Residential Anti-Displacement and Relocation Assistance Plan" for the IBERVILLE PARISH dated October 15, 2019 is hereby adopted.

BE IT FURTHER RESOLVED, that the President of the IBERVILLE PARISH is hereby authorized to execute the attached Residential Anti-Displacement and Relocation Assistance Certification.

SECTION IX.

LABOR COMPLIANCE

WHEREAS, labor compliance regulations of the CDBG Program require the appointment by the recipient of a Labor Compliance Officer, (LCO) to have the responsibility for maintaining all pertinent labor compliance files, submitting on a timely basis all required reports, answer all related correspondence and monitor all labor compliance areas;

NOW THEREFORE BE IT RESOLVED, by the IBERVILLE PARISH that Thomas C. David is hereby appointed as Labor Compliance Officer for the life of the CDBG Program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION X.

## COMMUNICATION

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments,

NOW THEREFORE BE IT RESOLVED, that the attached "Policy Statement For Communicating Information to Persons With Sensory Impairments" for the IBERVILLE PARISH dated October 15, 2019 is hereby adopted.

BE IT FURTHER RESOLVED, the IBERVILLE PARISH hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-5277 and Voice Users 1-800-947-5277.

## SECTION XI.

### LANGUAGE ACCESS PLAN

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a Language Access Plan,

NOW THEREFORE BE IT RESOLVED, that the attached "Language Access Plan" for the IBERVILLE PARISH dated October 15, 2019 is hereby adopted.

The above resolution was duly adopted in regular session this 15<sup>th</sup> day of October, 2019, by the following vote on roll call;

YEAS: Taylor, Dominique, Jackson, Smith, Lewis, Arnold, Markins, Bradford, Kelley, Vallet, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: Ourso.

The resolution was declared adopted by the Chairman on the 15<sup>th</sup> day of October, 2019.

### BOARDS & COMMISSIONS REPORT

None.

### ADJOURNMENT

There being no further business, it was moved by Councilman Vallet, and seconded by Councilman Smith, to adjourn at 6:46 p.m. The motion was unanimously adopted.



/s/ KIRSHA D. BARKER  
COUNCIL CLERK

/s/ MATTHEW H. JEWELL  
COUNCIL CHAIRMAN