

**IBERVILLE PARISH COUNCIL MINUTES
REGULAR MEETING, TUESDAY, JANUARY 16, 2024**

The Parish Council of Iberville Parish, State of Louisiana, met in Regular Session, in the Council Meeting Room, 2nd Floor, Courthouse Building, 58050 Meriam Street, Plaquemine, Louisiana, on the 16th day of January, 2024.

The Council Chairman, Matthew H. Jewell, called the meeting to order at 6:30 p.m. followed by the roll call with the following Council Members in attendance: Shalanda L. Allen, District 1; Chasity B. Easley; District 2; Thomas E. Dominique, Sr., District 3; Freddie Frazier, Sr., District 4; Steve C. Smith District 5; Raheem T. Pierce, District 6; Nadia Jenkins, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Chasity Martinez, District 10; Charles Dardenne, District 11; Matthew H. Jewell, District 12; Bart B. Morgan, District 13.

Absent: None.

Parish President- Chris Daigle, Chief Administrative Officer- Dwayne Boudreaux, and Legal Counsel- Scott Stassi were also in attendance.

A quorum was present and due notice had been posted and published in The Advocate newspaper on the 11th day of January, 2024. The Pledge of Allegiance followed.

Council Chairman Jewell called for anyone wanting to make public comments to register with the Clerk.

ELECTION OF COUNCIL CHAIRMAN

Legal Counsel, Scott Stassi opened the floor for nominations for Chairman of the Iberville Parish Council.

Upon a motion by Councilman Bradford, and seconded by Councilman Pierce, it was moved to nominate Councilman Matthew Jewell for Council Chairman.

Councilman Dominique moved to nominate Councilman Steve Smith as Chairman. Councilman Smith respectfully declined the nomination.

Councilman Pierce moved to close the nominations, for Council Chairman, seconded by Councilman Markins. The nominations were closed by acclimation.

Councilman Matthew Jewell is declared Council Chairman. Chairman Jewell thanked the Council for this honor and their support.

ELECTION OF COUNCIL VICE CHAIRMAN

Chairman Jewell opened the nominations for Council Vice Chairman.

Upon a motion by Councilman Markins, and seconded by Councilman Bradford, it was moved to nominate Councilman Raheem Pierce for Council Vice Chairman.

Councilwoman Allen moved to nominate herself as Vice Chairman. and seconded by Councilwoman Easley to nominate Councilwoman Shalanda Allen for Council Vice Chairman.

The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley,

NAYS: Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

ABSTAIN: None.

ABSENT: None.

Upon a motion by Councilman Markins, and seconded by Councilman Bradford, it was moved to nominate Councilman Raheem Pierce for Council Vice Chairman.

The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Easley, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: Allen, Dominique.

ABSTAIN: None.

ABSENT: None.

Councilman Raheem Pierce is declared Council Vice Chairman. Vice Chairman Pierce thanked the Council for this honor and their support.

REAPPOINTMENT OF COUNCIL CLERK

Upon a motion by Councilwoman Allen, and seconded by the Councilwoman Easley, it was moved to reappoint Macy Williamson as Council Clerk.

The motion was unanimously approved by the Council.

PRESIDENT APPOINTMENT OF OFFICERS

Chief Administrative Officer

Councilwoman Shalanda Allen asked President Daigle for information about how the salaries were set for the Chief Administrative Officer and Director of General Services. He took the average of all the other Department Heads in the Parish.

Upon a motion by Councilman Smith, and seconded by Councilman Bradford, it was moved to nominate Dwayne Boudreaux as Chief Administrative Officer at a salary of \$115,000.

YEAS: Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: Allen.

ABSTAIN: None.

ABSENT: None.

Department of General Services

Upon a motion by Councilman Dominique, and seconded by Councilman Pierce, it was moved to nominate Kyle Grace as Director of General Services at a salary of \$92,000.

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

ADDENDUM

- A) Resolution to authorize Parish President to submit an application under the community water enrichment fund (CWEF)
- B) Resolution authorizing the Parish President to submit an application for the State of Louisiana division of administration community development local government assistance program

Upon a motion by Councilman Pierce, seconded by Councilman Bradford, it was moved that the addendum item will be added to the agenda under Resolution Committee Report. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

C) Proclamation for Catholic Schools Week 2024

Upon a motion by Councilwoman Allen, seconded by Councilman Bradford, it was moved that the addendum item will be added to the agenda under Presentations and Appearances. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

D) Appointment of Councilman Bart Morgan to the Iberville Parish Council Advisory Board for Planning and Development

E) Appointment of Councilwoman Chasity Easley to the Iberville Parish Council Advisory Board for Planning and Development

F) Appointment of Councilwoman Chasity Martinez as an alternate to the Iberville Parish Council Advisory Board for Planning and Development

Upon a motion by Councilman Pierce, seconded by Councilwoman Jenkins, it was moved that the addendum item will be added to the agenda under Boards and Commissions Report. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

G) Erik Comeaux with Koura – Grant from Department of Energy

- Erik Comeaux was unable to attend the meeting due to the date change, he will make his presentation at the February Meeting.

PRESENTATIONS AND APPEARANCES

A) Proclamation for Catholic Schools Week 2024

APPROVAL OF MINUTES

Upon a motion by Councilwoman Jenkins, and seconded by Councilman Pierce, it was moved to wave the reading of the minutes of December 19, 2023 and approve as written. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The motion was declared adopted by the Chairman.

PRESIDENT'S REPORT

President Daigle reported on the following:

- President Daigle provided the council with a President Report's packet.
- He stated that in the next few months he will bring forth a reorganization chart to the council. He will be working with a third-party company to create a pay scale and detailed job descriptions for each Parish employee.
- He stated he will hold an employee orientation on Wednesday, January 10, 2024 for all Parish employees. Throughout the year he plans to do team developments with all department directors.
- He stated that the current Pelican Waste contract has been extended for two months, while the Parish waits for Pelican Waste to provide the required forms.
- He also stated that the Council Members will be contacted in the future to host community meetings in their districts so his administration can create a four-year plan.
- The Parish is working on launching a new website that will enhance the Parish and keep residents up to date. It will create an online system for residents and businesses to apply for permits.

Councilwoman Shalanda Allen wanted to give thanks and appreciation to the Community Service Director and her staff for their continued help with the residents.

FINANCIAL REPORT

Finance Director, Randall Dunn presented the monthly financial statements to each councilmember. He offered to sit down with each council member to review and explain the financial statements. Sales Taxes continue to increase each month. He asked for a motion to set a Special Meeting on Wednesday, January 31, 2024 at 6:30 p.m.

Upon a motion by Councilman Frazier, and seconded by Councilwoman Allen, it was moved to wave set a Special Meeting for Wednesday, January 31, 2024 at 6:30 p.m. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

OLD BUSINESS

None.

NEW BUSINESS

None.

RESOLUTION COMMITTEE REPORT

The Resolution Committee met on Tuesday, January 23, 2024 at 6:19 p.m., followed by the roll call with the following Resolution Committee Members only in attendance: Smith, Dardenne, Pierce, Jenkins, Martinez, Markins, Frazier, Morgan, Dominique.

Absent: None.

The following resolutions were read aloud by Mr. Dunn:

- A) Resolution to authorize Parish President to submit an application under the community water enrichment fund (CWEF)
- B) Resolution authorizing the Parish President to submit an application for the State of Louisiana division of administration community development local government assistance program

Councilman Markins made a recommendation to forward the resolutions to the regular meeting, seconded by Councilman Pierce, the recommendation having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call by Resolution Committee Members only:

YEAS: Smith, Dardenne, Pierce, Jenkins, Markins, Martinez, Frazier, Morgan, Dominique.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The recommendation was declared adopted by the Chairman to forward these items to the regular meeting.

DURING THE REGULAR MEETING:

RESOLUTION IPC# 2024-001

RESOLUTION TO AUTHORIZE PARISH PRESIDENT TO SUBMIT AN APPLICATION UNDER THE COMMUNITY WATER ENRICHMENT FUND (CWEF)

The following Resolution was introduced by Councilman Markins and seconded by Councilman Pierce.

WHEREAS, the Iberville Parish Council has been informed that the State of Louisiana, Division of Administration, Office of Community Development will be accepting applications for the FY 2023/2024 Community Water Enrichment Fund (CWEF).

NOW THEREFORE BE IT RESOLVED, that the Parish President is hereby authorized to submit a CWEF Application for WATER TOWER IMPROVEMENTS and to execute all assurances and certifications required for the application; and,

The above resolution was duly adopted in regular session this 23rd day of January, 2024, by the following vote on roll call;

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The resolution was declared adopted by the Chairman on 23rd day of January 2024.

RESOLUTION IPC# 2024-002

RESOLUTION AUTHORIZING THE PRESIDENT TO SUBMIT AN APPLICATION FOR THE STATE OF LOUISIANA DIVISION OF ADMINISTRATION COMMUNITY DEVELOPMENT LOCAL GOVERNMENT ASSISTANCE PROGRAM

The following resolution was introduced by Councilman Markins and seconded by Councilman Pierce.

WHEREAS, the Parish of Iberville has been informed that the State of Louisiana, Division of Administration, Office of Community Development will be accepting applications for FY 2023/2024 Local Government Assistance Program (LGAP);

NOW THEREFORE BE IT RESOLVED, that the Parish President is hereby authorized to submit an LGAP Application for PURCHASE OF A TRACTOR and to execute all assurances and certifications required for the application; and,

BE IT FURTHER RESOLVED, that the Parish President is hereby authorized to work with Pan American Engineers, LLC on the development of the LGAP Application.

The above resolution was duly adopted in regular session this 23rd day of January, 2024, by the following vote on roll call;

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The resolution was declared adopted by the Chairman on 23rd day of January 2024.

BOARDS AND COMMISSIONS REPORT

- A) Appointment of Councilman Bart Morgan to the Iberville Parish Council Advisory Board for Planning and Development
- B) Appointment of Councilwoman Chasity Easley to the Iberville Parish Council Advisory Board for Planning and Development
- C) Appointment of Councilwoman Chasity Martinez as an alternate to the Iberville Parish Council Advisory Board for Planning and Development

Upon a recommendation by Councilman Markins, and seconded by Councilman Pierce, to it was recommended to forward the appointment of Councilman Bart Morgan, Councilwoman Chasity Easley, and Councilwoman Chasity Martinez as an alternate to the Iberville Parish Council Advisory Board for Planning and Development. The recommendation having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call by:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

ADJOURNMENT

There being no further business, it was moved by Councilwoman Allen, and seconded by Councilman Bradford, to adjourn at 7:23 p.m. The motion was unanimously adopted.

/s/ MACY WILLIAMSON
COUNCIL CLERK

/s/ MATTHEW H. JEWELL
COUNCIL CHAIRMAN