

**IBERVILLE PARISH COUNCIL MINUTES
PUBLIC HEARING, TUESDAY, MARCH 19, 2024
PROPOSED ORDINANCE**

The Parish Council of Iberville Parish, State of Louisiana, held a Public Hearing in the Council Meeting Room, 58050 Meriam Street, Plaquemine, Louisiana, on the 19th day of March, 2024 at 6:00 P.M. pursuant to a Notice of Public Hearing published on the 26th day of February, 2024 in The Advocate and posted on the Iberville Parish website.

The Council Chairman, Matthew H. Jewell, called the hearing to order at 6:02 p.m. followed by the roll call with the following Council Members in attendance: Shalanda L. Allen, District 1; Chasity B. Easley; District 2; Thomas E. Dominique, Sr., District 3; Freddie Frazier, Sr., District 4; Steve C. Smith District 5; Raheem T. Pierce, District 6; Hunter S. Markins, District 8; Charles Dardenne, District 11; Matthew H. Jewell, District 12; Bart B. Morgan, District 13.

Absent: Jenkins, Bradford, Martinez.

Councilwoman Jenkins, Councilman Bradford and Councilwoman Martinez arrived after roll call.

Chief Administrative Officer- Dwayne Boudreaux, and Legal Counsel- Scott Stassi were also in attendance.

Mr. Songy read the following ordinance in entirety.

ORDINANCE 1 **ORDINANCE TO ESTABLISH ATHLETIC FIELD USE POLICIES
AND RENTAL FEES FOR USE OF ATHLETIC FIELDS**

The floor was opened to comments and questions. There was no opposition to this ordinance from the public.

There being no further business to be conducted, the hearing was adjourned at 6:13 p.m.

/s/ MACY WILLIAMSON
COUNCIL CLERK

/s/ MATTHEW H. JEWELL
COUNCIL CHAIRMAN

**IBERVILLE PARISH COUNCIL MINUTES
REGULAR MEETING, TUESDAY, MARCH 19, 2024**

The Parish Council of Iberville Parish, State of Louisiana, met in Regular Session, in the Council Meeting Room, 2nd Floor, Courthouse Building, 58050 Meriam Street, Plaquemine, Louisiana, on the 19th day of March, 2024.

The Council Chairman, Matthew H. Jewell, called the meeting to order at 6:30 p.m. followed by the roll call with the following Council Members in attendance: Shalanda L. Allen, District 1; Chasity B. Easley; District 2; Thomas E. Dominique, Sr., District 3; Freddie Frazier, Sr., District 4; Steve C. Smith District 5; Raheem T. Pierce, District 6; Nadia Jenkins, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Chasity Martinez, District 10; Charles Dardenne, District 11; Matthew H. Jewell, District 12; Bart B. Morgan, District 13.

Absent: None.

Chief Administrative Officer- Dwayne Boudreaux, and Legal Counsel- Scott Stassi were also in attendance.

A quorum was present and due notice had been posted and published in The Advocate newspaper on the 14th day of March, 2024. The Pledge of Allegiance followed.

Council Chairman Jewell called for anyone wanting to make public comments to register with the Clerk.

ADDENDUM

None.

PRESENTATIONS AND APPEARANCES

A) Acadiana Watershed District – Kelia Bingham

- Kelia Bingham came before the council and stated that the Louisiana Watershed Initiative (LWI) was formed in response to the flooding in 2016. The LWI has a council and there are 9 coordinating agencies. District 5, The Acadiana Watershed District was created through legislation last year. The District is comprised of 16 parishes and will still continue to function as LWI Region 5 for the purpose of the LWI grant. She asked that the council join in and sign the resolution that will be presented at the April meeting.

B) New Salary Survey Study by John Snow with Emergent Method

- John Snow with Emergent Method, based in Baton Rouge, came before the council to present their plan for the organizational and compensation study that will be done over the next few months.
- He stated that Emergent Method has worked with many different local and state agencies across Louisiana. Their goal is to engage with each Parish employee and establish a modern structure for the Parish government. They will create and up-to-date compensation structure that will reflect the current market standards as a way to attract and retain employees. This plan will also provide employees with a pay structure to outline future compensations and benefits.
- This project will be completed in 3 phases. Phase 1 will be done in March and April, Phase 2 will be the job analysis that will done in March through May, and phase 3 will be the compensation analysis done through June and July. Each different phase is extensive and detailed. Phase 2 will require engagement and communication with each Parish employee to gather detailed information on their current job roles and responsibilities. Phase 3 they will be conducting detailed research against similar municipalities and relevant industries to identify a competitive salary.

APPROVAL OF MINUTES

Upon a motion by Councilwoman Jenkins, and seconded by Councilman Pierce, it was moved to wave the reading of the minutes of February 20, 2024 and approve as written. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The motion was declared adopted by the Chairman.

PRESIDENT'S REPORT

President Daigle reported on the following:

- He presented the council with a handout.
- He introduced John Overton as the Director of operations and he also introduced Carrie Grace Blanchard as Director of Communications.
- He showed the Council the updated website that will be launched tomorrow and all the features that will be available to be public.

- He stated that he and 4 other Parish President's sent out letters to Louisiana Wildlife and Fisheries to ask for a disaster declaration due to the conditions of the crawfish population due to the drought.
- Keep Iberville Beautiful will be the week of April 20-27. The Parish wide clean-up day is April 27. More details will be coming out in the coming weeks.
- The Firing Range should reopen by the end of May after all the work is complete.
- Bathroom addition at the Belleview park will begin at the beginning of April.
- Chairman Jewell thanked President Daigle for sending out that letter because the crawfisherman need the relief.
- Councilman Dardenne asked if the Parish could enter an agreement with DOTD and the State to cut the grass along the highways.

FINANCIAL REPORT

Finance Director, Randall Dunn stated that this year (2024) is a reassessment year. The millage rolls back numbers are small, he doesn't expect a roll forward this year. He contacted the assessor's office and the tax rolls are not ready yet but in the next few months they should be ready.

OLD BUSINESS

ORDINANCE IPC# 001-24

ORDINANCE TO ESTABLISH ATHLETIC FIELD USE POLICIES AND RENTAL FEES FOR USE OF ATHLETIC FIELDS

WHEREEAS, the Belleview Park and Crescent Bend Park have been renovated and are in full use and in order to preserve the park fields and infrastructure it is necessary that policies be established for use and rental of the playing fields and park facilities.

WHEREAS, the policies established shall provide for the safety of all players, spectators and visitors that utilize the Belleview Park and Crescent Park.

WHEREAS, the policies established shall provide for the rental of the Belleview Park and Crescent Bend Park, said policies to establish the rental rates and rules for use of the Park by others when said parks are not being utilized by the Parish recreation department.

WHEREAS, the policies established shall provide for the protection of the fields, buildings and all other infrastructure located at the Belleview Park and Crescent Bend Park.

NOW THEREFORE, BE IT ORDAINED BY THE IBERVILLE PARISH COUNCIL that the rate sheet entitled "Iberville Parish Parks & Recreation District Ballfield Rental Rates" attached hereto as Addendum "A" be adopted for the use and rental of the Belleview Park and Crescent Bend Park and made a part hereof by reference.

BE IT FURTHER ORDAINED that any non-profit corporation domiciled in the Parish of Iberville shall be eligible to receive a discounted rate of one-half (1/2) the rental fees as adopted herein and as may be amended in the future. The discounted rate shall only apply to the rate(s) to rent and use the fields and facility. This shall not be applicable to reduce the adopted rate(s) pertaining to damage deposits, hourly rates for custodial or other staff and concession stand usage. Any non-profit corporation wishing to receive the reduced rate must provide a valid 501C (3) Non-Profit Determination letter issued by the IRS with a valid municipal address located within Iberville Parish.

BE IT FURTHER ORDAINED that the "IPRD Athletic Facility Rules" a copy of which is attached hereto as Addendum "B", be adopted and made a part hereof by reference. These rules may be amended from time to time as needed by the Director of the Iberville Parks and Recreation Department.

BE IT FURTHER ORDAINED that any individual, organization or business wishing to rent either the Belleview Park and/or Crescent Bend Park field(s) or facilities shall execute an application for a permit for use of the field and/or facilities and if the permit is granted thereafter execute a “Recreational Field Use Agreement”. The application to obtain a permit and the recreational field use agreement shall be promulgated by the Iberville Parish Parks and Recreation Department, and may be amended from time to time as needed by the Director of the Iberville Parks and Recreation Department.

BE IT FURTHER ORDAINED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED should any part of this ordinance be declared null, void, invalid, illegal or unconstitutional, the remainder of the said ordinance shall remain in full force and effect.

The foregoing ordinance which was previously introduced at the meeting of the Iberville Parish Council on February 20, 2024 and a summary thereof having been published in the official journal on February 26, 2024 the public hearing on this ordinance held on the 19th day of March, 2024, at 6:00 p.m., in the Council Meeting Room, 58050 Meriam Street, Plaquemine, Louisiana, was brought up for final passage with a motion by Councilman Dardenne, and seconded by Councilman Markins, having been duly submitted to a vote, the ordinance was duly adopted by the following yea and nay vote on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The ordinance was declared adopted by the Chairman on the 19th day of March, 2024.

NEW BUSINESS

A) Introduction of Ordinances

1. ORDINANCE TO AMEND ARTICLE II, SECTION 2-01E (PARISH COUNCIL) AND ARTICLE III, SECTION 3-02(B) (EXECUTIVE BRANCH) OF THE IBERVILLE PARISH HOME RULE CHARTER TO REPEAL THE PROVISIONS OF NO TERM LIMITS FOR THE OFFICE OF PARISH COUNCIL AND PARISH PRESIDENT

Upon a motion by Councilman Dardenne, seconded by Councilwoman Martinez it was moved that a public hearing be held on Tuesday, April 16, 2024 at 6:00 p.m. on the introduced ordinance.

Upon a substitute motion by Councilman Dominique, and seconded by Councilman Frazier, it was moved to table the introduction of the ordinance to the next meeting.

The motion having been duly submitted to a vote, was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The motion was declared adopted by the Chairman on March 19, 2024.

EXECUTIVE SESSION

Upon a motion by Councilman Frazier at 7:34 p.m., seconded by Councilman Smith it was moved to go into Executive Session to discuss a legal matter. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The motion was declared adopted by the Chairman.

Upon a motion by Councilman Bradford at 7:44 p.m., seconded by Councilman Markins it was moved to go out of Executive Session. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Dominique, Frazier, Smith, Pierce, Jenkins, Markins, Bradford, Martinez, Dardenne, Morgan.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

The motion was declared adopted by the Chairman.

RESOLUTION COMMITTEE REPORT

None.

BOARDS & COMMISSIONS REPORT

None.

DISCUSSIONS

None.

ADJOURNMENT

There being no further business, it was moved by Councilman Markins, and seconded by Councilman Pierce, to adjourn at 7:45 p.m. The motion was unanimously adopted.

/s/ MACY WILLIAMSON
COUNCIL CLERK

/s/ MATTHEW H. JEWELL
COUNCIL CHAIRMAN