

**IBERVILLE PARISH COUNCIL MINUTES
REGULAR MEETING, TUESDAY, JULY 23, 2024**

The Parish Council of Iberville Parish, State of Louisiana, met in Regular Session, in the Council Meeting Room, 2nd Floor, Courthouse Building, 58050 Meriam Street, Plaquemine, Louisiana, on the 23rd day of July, 2024.

The Council Chairman, Matthew H. Jewell, called the meeting to order at 6:30 p.m. followed by the roll call with the following Council Members in attendance: Shalanda L. Allen, District 1; Chasity B. Easley; District 2; Freddie Frazier, Sr., District 4; Steve C. Smith District 5; Nadia Jenkins, District 7; Hunter S. Markins, District 8; Terry J. Bradford, District 9; Chasity Martinez, District 10; Charles Dardenne, District 11; Matthew H. Jewell, District 12.

Absent: Dominique, Pierce, Morgan.

Chief Administrative Officer- Dwayne Boudreaux and Legal Counsel- Scott Stassi were also in attendance.

A quorum was present and due notice had been posted and published in The Advocate newspaper on the 18th day of July, 2024. The Pledge of Allegiance followed.

Council Chairman Jewell called for anyone wanting to make public comments to register with the Clerk. No one registered to speak.

ADDENDUM

None.

PRESENTATIONS AND APPEARANCES

A) Audit Presentation by Baxley & Associates – Ms. Margaret Pritchard

- Ms. Margaret Pritchard, representing Hugh Baxley and Associates, LLC. Presented the 2023 Iberville Parish Comprehensive Annual Financial Report.
- Ms. Pritchard began summarizing page 18 of the audit report which is the statement of net position. Total assets for the year was \$276,987,916 which increased \$13 million over the previous year. Capital assets increased by \$4.3 million. The total liabilities were \$33,140,868. The total net position was \$250,084,957 which increased \$20.9 million for the year.
- Ms. Pritchard began summarizing page 19 which is the statement of activities. The expenses for governmental funds was \$47,631,619. The business type activities for water, natural gas, and sewer totaled \$8,620,320. The primary governmental total for charges for services was \$56,252,939. The total general revenues and transfers was \$60,084,109 increased over \$8.5 million. The change in net position was \$22 million for the year 2023.
- Ms. Pritchard began summarizing page 152 of the financial statement audit. There were one finding for the 2023 budget. Procedures have been put in place to monitor the budget in accordance with State laws.
- Ms. Pritchard went over page 165 which was the agreed upon procedures page. There were 28 procedures with 1 finding.
- Ms. Pritchard thanked the Finance Director and the Finance Department for a great job in putting together the Comprehensive Annual Financial Report.

APPROVAL OF MINUTES

Upon a motion by Councilwoman Jenkins, seconded by Councilwoman Easley, it was moved to wave the reading of the minutes of June 18, 2024 and approve as written. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The motion was declared adopted by the Chairman.

PRESIDENT'S REPORT

President Daigle reported on the following:

- He stated that on August 10, the Iberville Chamber of Commerce will be hosting their annual event, Dancing with the Stars. Kyle Grace will be representing Iberville Parish.
- He stated that on Saturday July 27 at the Mike Zito Center there will be a Surplus Property and vehicle auction. A list of the items included in the auction was presented to the Council in their packets.
- The Summer Worker program will come to an end on Friday, July 26. He encouraged the Councilmembers to reach out to the Summer Workers and see how they enjoyed their summer job.
- He stated that the Grosse Tete Bridge Pedestrian ferry will be switching to a larger vessel to accommodate more people with the influx of travelers with school starting in the next few weeks. The hours will also be changing with this new vessel.
- There will also be a Community Meeting on July 25 that the School Board is hosting to address concerns with parents about children getting to and from school with the bridge closure.
- The Bayou Pigeon Boat Launch will be going out for bid soon, looking for that to be done in the next 30 days.

FINANCIAL REPORT

Finance Director, Randall Dunn stated that the council received budget to actual financial statements for the month. He stated that the revenue went down in the Utility Department because last year was a mild winter so gas sales went down. He is keeping an eye out on that loss and will be watching it closely.

OLD BUSINESS

A) NONE.

NEW BUSINESS

A) Introduction of Ordinances

1. Ordinance to sell properties previously declared to be surplus by IPC Ordinance #016-17 to neighboring property owners pursuant to the terms of IPC Ordinance #002-13
2. Ordinance to establish minimum standards for outdoor storage facilities and contractor storage yards in Iberville Parish

Upon a motion by Councilman Smith, seconded by Councilwoman Allen, it was moved that a public hearing be held on Tuesday, August 20, 2024 at 6:00 p.m. on the introduced ordinance.

The motion having been duly submitted to a vote, was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The motion was declared adopted by the Chairman on July 23, 2024.

B) Motion to sign a 4-year audit contract with Baxley & Associates

Upon a motion by Councilwoman Jenkins, seconded by Councilwoman Martinez, it was moved to sign a 4-year audit contract with Baxley & Associates. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The motion was declared adopted by the Chairman on July 23, 2024.

RESOLUTION COMMITTEE REPORT

The Resolution Committee met on Tuesday, July 23, 2024 at 6:15 p.m., followed by the roll call with the following Resolution Committee Members only in attendance: Smith, Dardenne, Jenkins, Markins, Martinez, Frazier, Jewell.

Absent: Pierce, Morgan, Dominique.

The following resolution was read aloud by Mr. Dunn:

- A) Authorizing the president to sign and submit the Iberville Resilient Communities' Infrastructure Program (RCIP) disaster recovery program proposal to the State of Louisiana for approval under the Community Development Block Grant Disaster Recovery Program (CDBG-DR)
- B) Resolution to declare certain used movable property as surplus property and to be sold at public auction/sale in accordance with Louisiana Law
- C) Resolution authorizing parish president to sign grant application requests and all documentation related to funding from the state of Louisiana Workforce Commission Community Services Block Grant (CSBG)
- D) Resolution authorizing parish president to sign grant application requests and all documentation related to funding from the Louisiana Housing Corporation Low Income Home Energy Assistance Program (LIHEAP)

Councilman Smith made a recommendation to forward the resolutions to the regular meeting, seconded by Councilman Markins. The recommendation having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call by Resolution Committee Members only:

YEAS: Smith, Dardenne, Jenkins, Markins, Martinez, Frazier Jewell.

NAYS: None.

ABSTAIN: None.

ABSENT: Pierce, Morgan, Dominique.

The recommendation was declared adopted by the Chairman to forward these items to the regular meeting.

During the Regular Meeting:

RESOLUTION IPC# 2024-00

AUTHORIZING THE PRESIDENT TO SIGN AND SUBMIT THE IBERVILLE RESILIENT COMMUNITIES' INFRASTRUCTURE PROGRAM (RCIP) DISASTER RECOVERY PROGRAM PROPOSAL TO THE STATE OF LOUISIANA FOR APPROVAL UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM

WHEREAS, the Parish of Iberville has been awarded Community Development Block Grant Disaster Recovery (CDBG-DR) funds for the Resilient Communities Infrastructure Program (RCIP) administered by the State of Louisiana, Office of Community Development (OCD).

WHEREAS, it is necessary under the Program regulations to authorize certain actions and individuals to perform certain designated functions required by the STATE:

NOW THEREFORE BE IT RESOLVED by the Iberville Parish Council, hereby authorizes Parish President or his designee, when appropriate, to execute and submit any and all documents related thereto.

The above resolution was duly adopted in regular session on this 23rd day of July, 2024 by the following votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The resolution was declared adopted by the Chairman on the 23rd day of July, 2024.

RESOLUTION IPC# 2024-00

RESOLUTION TO DECLARE CERTAIN USED MOVABLE PROPERTY AS SURPLUS PROPERTY AND TO BE SOLD AT PUBLIC AUCTION/SALE IN ACCORDANCE WITH LOUISIANA LAW

WHEREAS, the Parish of Iberville, through its Parish Council, has been requested to declare certain used movable property which is no longer required as surplus property.

WHEREAS, La. R.S. 49:125 provides that a political subdivision is authorized to sell surplus movable property at public auction/sale, and is authorized to employ a qualified licensed auctioneer to handle the said sale or to receive sealed bids for the sale of the surplus property.

WHEREFORE, the office equipment and furnishings, equipment and vehicles described on the list attached hereto is no longer useful or needed and should be declared as surplus movable property.

NOW, THEREFORE, BE IT RESOLVED, by the Iberville Parish Council as follows;

“That the used movable property, office equipment and furnishings and equipment and vehicles contained on the attached list (Attachment SP-2024-001) are declared surplus movable property and that the items be sold at public auction or by sealed bid in accordance with Louisiana law after due public notice is published in the official journal of the Parish.”

The above resolution was duly adopted in regular session on this 23rd day of July, 2024 by the following votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The resolution was declared adopted by the Chairman on the 23rd day of July, 2024.

RESOLUTION IPC# 2024-00

RESOLUTION AUTHORIZING PARISH PRESIDENT TO SIGN GRANT APPLICATION REQUESTS AND ALL DOCUMENTATION RELATED TO FUNDING FROM THE STATE OF LOUISIANA WORKFORCE COMMISSION COMMUNITY SERVICES BLOCK GRANT

WHEREAS, the Iberville Parish Council will apply for grant funds from The Louisiana Workforce Commission, Office of Workforce Development Community Services Block Grant

("CSBG") program in accordance with the terms and conditions of the grant application and awards.

WHEREAS, the Iberville Parish Council hereby authorizes the submission of grant application(s) to the Louisiana Workforce Commission, Office of Workforce Development for funding of its Community Services Block Grant ("CSBG") Program.

NOW, THEREFORE, BE IT RESOLVED by the Iberville Parish Council that Chris Daigle, Parish President, is hereby authorized to sign any and all documentation, including applications, requests for funding, payment requests, invoices and all funding documentation related to grant funds to be provided by The Louisiana Workforce Commission, Office of Workforce Development to the Iberville Parish Council for funding of the Community Services Block Grant ("CSBG") program.

The above resolution was duly adopted in regular session on this 23rd day of July, 2024 by the following votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The resolution was declared adopted by the Chairman on the 23rd day of July, 2024.

RESOLUTION IPC# 2024-00

RESOLUTION AUTHORIZING PARISH PRESIDENT TO SIGN GRANT APPLICATION REQUESTS AND ALL DOCUMENTATION RELATED TO FUNDING FROM THE LOUISIANA HOUSING CORPORATION LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

WHEREAS, the Iberville Parish Council will apply for grant funds from The Louisiana Housing Corporation, Low Income Home Energy Assistance ("LIHEAP") program in accordance with the terms and conditions of the grant application and awards.

WHEREAS, the Iberville Parish Council hereby authorizes the submission of grant application(s) to the Louisiana Housing Corporation for funding of its Low Income Home Energy Assistance Program ("LIHEAP").

NOW, THEREFORE, BE IT RESOLVED by the Iberville Parish Council that Chris Daigle, Parish President, is hereby authorized to sign any and all documentation, including applications, requests for funding, payment requests, invoices and all funding documentation related to grant funds to be provided by The Louisiana Housing Corporation for the Low Income Energy Assistance Program ("LIHEAP").

The above resolution was duly adopted in regular session on this 23rd day of July, 2024 by the following votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The resolution was declared adopted by the Chairman on the 23rd day of July, 2024.

BOARDS & COMMISSIONS REPORT

The Boards and Commissions Committee met on Tuesday, July 23, 2024 at 6:20 p.m. followed by the roll call with the following Committee Members only in attendance: Dardenne, Frazier, Markins, Smith, Jenkins.

Absent: Pierce.

A quorum was present.

A) Reappointment of Mary Obier to the Iberville Parish Library Board of Control

Upon a recommendation by Councilman Smith, and seconded by Councilman Markins, it was recommended to forward the Reappointment of Mary Obier to the Iberville Parish Library Board of Control. The recommendation having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call by Boards and Commission Committee Members only:

YEAS: Dardenne, Frazier, Markins, Smith, Jenkins.

NAYS: None.

ABSTAIN: None.

ABSENT: Pierce

The recommendation was declared adopted by the Chairman.

During the Regular Meeting:

Upon a motion by Councilman Dardenne, and seconded by Councilman Jenkins, it was moved to Reappointment of Mary Obier to the Iberville Parish Library Board of Control. The motion having been duly submitted to a vote was duly adopted by the following yea and nay votes on roll call:

YEAS: Allen, Easley, Frazier, Smith, Jenkins, Markins, Bradford, Martinez, Dardenne,

NAYS: None.

ABSTAIN: None.

ABSENT: Dominique, Pierce, Morgan.

The motion was declared adopted by the Chairman on July 23, 2024

DISCUSSIONS

None.

ANNOUNCEMENT

None.

ADJOURNMENT

There being no further business, it was moved by Councilman Smith, and seconded by Councilwoman Jenkins, to adjourn at 7:16 p.m. The motion was unanimously adopted.

/s/ MACY W. OURSO
COUNCIL CLERK

/s/ MATTHEW H. JEWELL
COUNCIL CHAIRMAN