



Iberville Parish Permits and Inspection Office
58030 Meriam Street Plaquemine, LA 70764
Office Phone Number: 225-687-5150

Application Number: _____

Iberville Parish Address Application:

1. Applicant Information:

- Applicant Name: _____
- Phone Number: _____ Email Address: _____
- Property Owner Address: _____
- City: _____ State: _____ Zip Code: _____
- Lot Number, Subdivision Lot Number, or Parcel ID Number:

2. Property Owner Information: (Same as Applicant; Yes or No)

- Property Owner Name: _____
- Phone Number: _____ Email Address: _____
- Property Owner Address: _____
- City: _____ State: _____ Zip Code: _____
- Lot Number, Subdivision Lot Number, or Parcel Number:

New Address Information:

3. Is this property in Iberville Parish's Jurisdiction? YES NO

4. Parcel ID Number: _____

- Legal Description of the Property:

- Is the Property apart of a Subdivision? YES NO
- If the Property IS apart of a Subdivision, please provide proof that the property has been recorded in the Iberville Parish Clerks Office.

5. Detail Request:

- Reason for Address Assignment:

- Property Identification (Residential or Commercial): _____

6. Additional Information:

- Are there any Existing Addresses on the Property?

(yes/no)

If yes, please provide address:

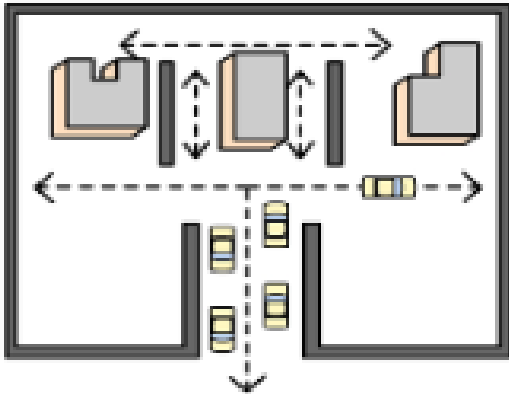
- Has this Property been previously assigned an Address?

(yes/no)

If yes, please provide address:

7. Please Provide an aerial of the Property location and the Proposed Building Site or Current Building Site. The Site Plan is required to show the location of existing structures, all access points (driveways), and proposed structures on the property. These documents can be found at the Iberville Parish Assessor's Office. This application will be REJECTED if the documents requested are not provided.

8. Please Provide a Driveway Access Point Diagram as well as these are critical for determining the correct Address Number. This application will be REJECTED if the documents requested are not provided.
Example of Driveway Access Point Diagram:



9. Please Provide any possible Utility Service Provider known (water, sewer, and electricity) to insure utilities will be available at the new address. For example, proof of the ability to tie into a waterline or the coverage area of Electrical Company's. This application will be REJECTED if the documents requested are not provided.
10. Once this application is accepted, the Iberville Parish Permit Office has to insure the property is applicable for a new address. This will be decided once a site inspection is preformed from by the Inspectors of the Iberville Parish Permit Office.

11. If the property is approved, the address will be assigned by the Iberville GIS and Mapping Department. The address will then be forwarded to Emergency Services (911), the Postal Service, and other relevant agencies.

List of Required Documents for Application Approval:

- Proof of Ownership (Cash Bill of Sales or Act of Donation)
- Legal Property Description
- Address Assignment Application
- Site Plan with Property Layout and Driveway Access Points
- Verification of the ability to have Utility Services

Signature:

I hereby certify that the information provided is accurate to the best of my knowledge and request the assignment of an address as outlined above.

Applicant Signature: _____ Date: _____