



CHRIS DAIGLE
Parish President

23405 Church Street
Plaquemine, LA 70764

Job Summary

Job Title Director of Community Development	Department Community Development	Reports to Deputy Chief Operating Officer	Pay Grade Grade 22
Starting Pay Rate \$83,741	FLSA Status Non-exempt	Supervisory Duties Yes	Work Environment Office

The Director of Community Development is a senior leadership position responsible for overseeing the planning, development, and execution of community programs and services to meet the needs of residents. This individual will work to enhance the quality of life, foster community engagement, and ensure the effective delivery of services for the residents of Iberville Parish. The Director will manage departmental operations, budgets, and staff while collaborating with local agencies, stakeholders, and government entities to implement policies and programs that improve community well-being. This position will supervise the Iberville Parish Behavioral Health Center, Council on Aging, and Office of Community Services.

Responsibilities

- **Leadership & Management:**
 - Direct and oversee the operations of the Community Development Department, ensuring the delivery of high-quality, accessible services.
 - Provide strategic direction, leadership, and guidance to department staff and ensure effective teamwork, communication, and coordination across all divisions.
 - Ensure that services are responsive to community needs, equitable, and aligned with government priorities and best practices.
- **Program Development & Implementation:**
 - Develop, implement, and evaluate community-focused programs and services
 - Identify and assess community needs through research, surveys, and data analysis to ensure the department is meeting the diverse needs of residents.
 - Lead and coordinate the Keep Iberville Beautiful campaign
- **Budget & Financial Oversight:**
 - Manage and allocate the department's budget, ensuring the efficient and effective use of public funds.
 - Pursue grant opportunities and alternative funding sources to enhance departmental programs and services.
- **Policy & Advocacy:**
 - Advise government leaders and policymakers on community service needs, trends, and emerging issues.
 - Advocate for policies and programs that address critical community challenges, such as housing, poverty, mental health, and senior care.



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- Ensure departmental compliance with federal, state, and local laws, as well as regulatory requirements.

- **Community Engagement & Collaboration:**
 - Build and maintain partnerships with other governmental agencies, non-profit organizations, businesses, and community leaders to promote collaborative service delivery.
 - Lead community outreach efforts, ensuring that residents have access to information and opportunities to participate in community programs.
 - Represent the department in public forums, meetings, and with media to promote community services and policies.

Qualifications

- **Education:**
 - Bachelor's degree in Social Work, Public Administration, Community Development, or a related field (preferred but not required).
- **Experience:**
 - Minimum of 5 years of progressive experience in community services, public administration, or a related field, with at least 5 years in a management or leadership role. (preferred but not required).
 - Experience in overseeing programs related to housing, public health, social services, or similar community services.
- **Skills & Abilities:**
 - Strong leadership, decision-making, and problem-solving skills.
 - Excellent communication skills, with the ability to present ideas clearly and persuasively to diverse audiences.
 - Strong understanding of local government policies, services, and regulations related to community services.
 - Demonstrated ability to build and maintain effective working relationships with community members, government agencies, and non-profit organizations.
 - Ability to work under pressure, handle multiple priorities, and meet deadlines.
 - Knowledge of data analysis, performance metrics, and reporting systems.