



Job Summary

Job Title	Department	Reports to	Pay Grade
Director of Behavioral Health	Behavioral Health	Deputy COO	21
Starting Pay Rate	FLSA Status	Supervisory Duties	Work Environment
\$37.28 hourly \$77,542 annually	Exempt	Yes	Office; multiple locations

The Director of Behavioral Health oversees direct client care, expansion planning, policy compliance, staff management, and budget oversight while ensuring high-quality services and adherence to regulatory standards. This role is required to work onsite during regular operating hours.

Responsibilities

Job duties include, but are not limited to:

- Providing standard direct care services to include assessment; treatment planning; collaborating with referral sources; group, individual and family counseling; education; and resource referral
- Developing plans for future expansion of services, aligning with community needs and state/accrediting body standards
- Implementing expansion tasks and training staff on new procedures as required
- Ensuring services are delivered according to contracts and grants, meeting regulatory requirements
- Chairing weekly staffing and monthly staff meetings, communicating changes and new procedures
- Reviewing clinic policies annually, providing recommendations for updates to conform to licensing standards, and informing Iberville Parish Government and Human Resources of changes
- Supervising and directing all clinic affairs, ensuring smooth operations and high-quality services
- Reviewing monthly and annual budgets, identifying discrepancies, providing input for future budget needs, and completing reports for regulatory bodies
- Reporting physical plant problems to supervisor, ensuring property upkeep and enhancing clinic appearance
- Facilitating and coordinating duties for the 18th JDC court activities regarding court ordered participation in the Drug Court.

Qualifications

- Master's degree in counseling, social work, or related field preferred



- State licensure as a substance abuse counselor required; additional licenses such as registered addiction certifications, registered social worker, certified addictions counselor, certified social worker, licensed master's social worker, licensed addictions counselor, licensed clinical social worker, certified clinical supervisor, or board approved clinical supervisor preferred
- Experience in substance abuse counseling, case management, and program development
- Knowledge of state and federal regulations, accreditation standards, and treatment modalities
- Strong communication, organizational, and leadership skills
- Ability to work effectively in a team, manage multiple tasks, and maintain client confidentiality

OTHER DUTIES AS ASSIGNED

Employees may be assigned additional responsibilities or tasks as deemed necessary by management to meet the operational requirements of the organization.

ESSENTIAL WORKER STATEMENT

Certain positions within this classification may require incumbents to be on-call 24/7. These roles are designated as essential, and individuals may be required to report to work during emergency situations as necessary.

CERTIFICATIONS/LICENSES/REGISTRATIONS

Positions within this classification may require a valid Louisiana driver's license or a valid Louisiana Commercial Driver's License (CDL) Class A, B, or C with the necessary endorsements. If a license is required, it must be maintained for the duration of employment in this position.

ABOUT IBERVILLE PARISH

Iberville Parish Government is an administrative body responsible for governing Iberville Parish and serving the members of its community. The parish government oversees various aspects of local governance, including public services, safety, infrastructure, community services, and community development within the parish.

EEO STATEMENT

Iberville Parish Government is an Equal Opportunity Employer committed to providing equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, veteran status, or any other characteristic protected by law. Hiring decisions are based solely on qualifications, merit, and business needs. If you require assistance during the application process due to a disability, please contact our office for reasonable accommodations.