



JOB SUMMARY

Job Title Welder I	Department Barn	Reports to Operations Manager	Pay Grade 13
Starting Pay Rate \$23.85 per hour	FLSA Status Non-exempt	Supervisory Duties No	Work Environment Multiple locations; outdoors

GENERAL DESCRIPTION

The welder performs welding and fabrication tasks for various projects, ensuring adherence to safety protocols, quality standards, and project specifications. This role is required to work onsite, with travel throughout the parish.

RESPONSIBILITIES

Job duties include, but are not limited to:

- Perform welding and fabrication tasks as required for various projects within the parish government
- Utilize welding equipment and techniques to join metal components and structures according to specifications
- Maintain welding equipment in good working condition, including routine inspections, repairs, and adjustments
- Ensure proper storage and handling of welding materials, tools, and safety equipment
- Adhere to safety protocols, procedures, and regulations while performing welding activities
- Wear appropriate personal protective equipment (PPE) and follow safety guidelines to prevent accidents and injuries
- Collaborate with project managers, supervisors, and other team members to support construction, maintenance, and repair projects
- Interpret blueprints, drawings, and specifications to determine welding requirements and procedures
- Inspect welded joints and structures for quality, accuracy, and adherence to standards
- Conduct visual inspections, non-destructive testing, and ensure weld integrity and strength
- Maintain accurate records of welding activities, materials used, work hours, and project progress
- Complete required documentation, reports, and work orders for welding tasks and assignments



MINIMUM QUALIFICATIONS

- High school diploma or equivalent; vocational training or certification in welding preferred
- Proven experience as a welder, preferably in a governmental or industrial setting
- Proficiency in various welding techniques such as MIG, TIG, and stick welding
- Familiarity with welding equipment, tools, and materials used in metal fabrication
- Knowledge of safety procedures, regulations, and best practices in welding operations
- Ability to read and interpret blueprints, drawings, and welding specifications
- Strong attention to detail, accuracy, and quality in welding workmanship
- Physical stamina, dexterity, and ability to work in various environmental conditions
- Effective communication skills and ability to work independently or as part of a team
- Proven experience in accounts payable, bank reconciliation, and payroll processing
- Strong attention to detail and accuracy in financial record keeping
- Proficiency in accounting software and Microsoft Excel
- Excellent organizational and time management skills
- Ability to communicate effectively with internal and external stakeholders
- Knowledge of utility billing processes and regulations is a plus

OTHER DUTIES AS ASSIGNED:

Employees may be assigned additional responsibilities or tasks as deemed necessary by management to meet the operational requirements of the organization.

ESSENTIAL WORKER STATEMENT:

Certain positions within this classification may require incumbents to be on-call 24/7. These roles are designated as essential, and individuals may be required to report to work during emergency situations as necessary.

PHYSICAL DEMANDS:

The employee is regularly required to stand; walk; use hands to handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl and overhead work. The employee is occasionally required to lift and move objects up to 50 pounds.

CERTIFICATIONS/LICENSES/REGISTRATIONS

Positions within this classification may require a valid Louisiana driver's license or a valid Louisiana Commercial Driver's License (CDL) Class A, B, or C with the necessary endorsements. If a license is required, it must be maintained for the duration of employment in this position.

ABOUT IBERVILLE PARISH

Iberville Parish Government is an administrative body responsible for governing Iberville Parish and serving the members of its community. The parish government oversees various aspects of local governance, including public services, safety, infrastructure, community services, and community development within the parish.



EEO STATEMENT

Iberville Parish Government is an Equal Opportunity Employer committed to providing equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, veteran status, or any other characteristic protected by law. Hiring decisions are based solely on qualifications, merit, and business needs. If you require assistance during the application process due to a disability, please contact our office for reasonable accommodations.